

**January 27, 2020**  
**RGC Executive Board Meeting Minutes**  
**Lancaster Community Library**

President Mary Hutya called the meeting to order at 9:30 a.m.

Present:	Debbie Burgess, 1 <sup>st</sup> Vice-President
Mary Hutya, President	Susan Edmonds, Hostess Chair
Carol Clark, 2 <sup>nd</sup> Vice-President	Mary Ann McKay, Youth Chair
Cathie Elliott, Judges & Design Chair	Joan Eremenko, Chaplain
Bonnie Schaschek, Treasurer	Helen Johnson, Parliamentarian
Francie Huggins, Historian	Deborah Brooks, Membership Chair
Margie Redlin, Corresponding Secy	

Absent:  
Catherine Brincefield, Recording Secy.  
Judy Burlbaugh, Hort Chair

President Hutya discussed the August board meeting and indicated they were OK.

**Budget Briefing:** Treasurer, Bonnie Schaschek, distributed and discussed several budget documents. Items to note: We need new members; \$117 was collected and sent for the No Bake Bake Sale; a member donated \$500; members did submit expenses for Festival of Trees and Smoky Bear; meeting setup will show an additional \$80 as the check was not cashed in time. Bonnie will give Mary H. dates for the next finance committee meeting.

**Communications Committee Briefing:** 2<sup>nd</sup> Vice-President and Comm Chair, Carol Clark, gave an update on the website and yearbook. The RGC Yearbook has been completely and thoroughly revised. The Table of Contents is tied to all updates (when changes are made to any document, the TOC will be updated automatically). Carol asked all committee chairs to review their specific area of responsibilities and let her know of any changes. Once the final changes are made, a print copy will be made for all members; moving forward, new members will receive a print copy as well. Personal and sensitive member information is not on the website but will be available in print format. Carol still needs a copy of the most up to date bylaws for the website. Mary H. asked about the Club Brochure. Cathie Elliott will make changes and Mary Ann McKay volunteered to make color copies at the Library.

**Membership Briefing:** Deborah Brooks, Membership Chair, indicated we have no new members and we need to recruit. Carol C. mentioned that she missed an opportunity to recruit two close friends to the club. They were invited by Garden Club of the NNK. RGC club members need to concentrate on recruiting new residents to the area. All clubs are vying for new members. We should leave club brochures at the library, Chamber of Commerce and Post Office.

**Decision Items:**

June Meeting: 1<sup>st</sup> Vice-President, Debbie Burgess, discussed the upcoming June program. Decision was made that the May meeting will be highlights from her travels abroad to beautiful gardens. At the June meeting, a slideshow will be shown while members are eating lunch that highlight other club members' travels showing gardens, etc. This will need to be communicated to all members to give Debbie time to put this together. June will be a potluck and award ceremony. Possible upcoming programs include

master gardener, Sue Lindsay and a speaker from Maymont in Richmond. A possible fieldtrip to Maymont was also discussed. Carol C. indicated that she will need any changes to 2020 programs from Debbie Burgess to update the yearbook/website.

The December luncheon was brought up. Susan Edmonds and Mary Ann McKay will work on it.

Bylaws: Mary H. indicated that article VI, section 4 of RGC's bylaws need clarification to reflect that the regular meetings require 50% of active and associate members (voting) be present. Helen Johnson will work on this; Mary H. will ensure Carol C. receives copy for the website.

Fundraising: Several fundraising ideas were discussed; plant sale; farmer's markets; workshops, boot sale. Mary H. asked board to give this more serious thought. Side bar: workshops were discussed. Both Cathie Elliott and Deborah Brooks asked about available money to spend on supplies for upcoming workshops. They were asked to submit proposed expenses to both Bonnie and Mary.

Most Valuable Gardener Award: Board discussed the Most Valuable Gardener Award. Several members voiced their concern about whether the award is still relevant. A motion was made to discontinue this award; motion seconded, all in favor with one member opposed. Motion passed.

Adjournment: There being no further business to come before the board, the meeting was adjourned at 11:20 a.m.

Minutes were prepared by,

Cathie Elliott